



Job Description – Process Engineer

Purpose & Scope

The purpose of this position is to establish process control and capability on all facets of existing and new manufacturing, inclusive of training, across all shifts. This position is salaried exempt.

Duties and Responsibilities

- Safety is everyone's responsibility
- Provide technical training on cutting edge technologies
- Regular, on-time attendance at work is an essential function of every job at Dymotek
- Additional duties as assigned

Organizational Relationships

Reports to the Sr. Process Engineer

Working Conditions

Normal manufacturing conditions requiring safety observation at all times

Education & Training

Engineering degree or equivalent work experience.

Technical Knowledge Skills & Experience

- Injection molding process
- Master Molder
- DOE
- CAR - root cause analysis
- Capability studies
- SPC
- Safety and regulatory guidelines
- Scientific Injection Molding

Managerial Skills & Experience

Profile must support a consistent team-building leader that can manage through respecting subordinates while growing a strong team.

Special Requirements (Physical, etc)

- Requires a nine hour work day
- Must be able to work additional hours if necessary to complete critical goals
- Involvement with physical activities from mold setups to possible cleaning responsibilities
- Critical thinking skills
- Ability to take ownership of activities and improve processes

Quality Management System Requirements

- All employees are responsible for knowing the Quality Policy Statement, how their job supports the statement and quality objectives.
- All employees are responsible for product identification.
- Refer to ‘Document/Job Function Matrix’ (a cross reference of all ISO documents with job titles) for specific documents related to their job positions.

This job description has been approved by all levels of management:

Manager or Supervisor _____

Human Resources _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee Signature _____

Date _____

Employee Name (please print) _____