



Job Description – Project Engineer

Last Updated: 06/09/08

Purpose & Scope

This role is needed to drive new business opportunities and account development and to ensure new orders are handed off to production effectively.

Duties and Responsibilities

Maximize the penetration of existing accounts and develop new accounts. Responsible for engineering related to customer orders up to production release including preproduction planning. Actively participate in the PPP process.

Organizational Relationships

The role will report to the VP Engineering Services. Close team building will be required with the Quality Coordinator, Process Engineer, Planning Manager, General Manager, Customer Service Representative and others as needed ensure the role's objectives.

Working Conditions

This is a salary position that requires the flexibility to work additional hours if necessary to complete critical goals. Travel is occasionally required.

Education & Training

Engineering degree or equivalent work experience

Technical Knowledge Skills & Experience

Detailed knowledge of injection molding including tooling and part design abilities, mold processing, secondary operations, sales & marketing including presentation skills and proposals. General knowledge of the industries we are serving as well as our competitors.

Managerial Skills & Experience

Minimum 5 years engineering plus a minimum of 5 years of sales experience. Must have strong communication and interpersonal skills as well as be able to develop strong relationships with both internal and external customers.

Special Requirements (Physical, etc)

N/A

Quality Management System Requirements

- All employees are responsible for knowing the Quality Policy Statement, how their job supports the statement and quality objectives.
- All employees are responsible for product identification.
- Refer to 'Document/Job Function Matrix' (a cross reference of all ISO documents with job titles) for specific documents related to their job positions.